

Updater Pro: Feature Checklist

Below are the features available to personalize for your communities. Please note that any tasks left turned off will not appear in your future resident's Updater app.

Set move-in cost

Set move-in costs to let residents know which fees are due and how to submit payment. [Learn more.](#)

To turn this step on you need:	Live?
Designate a payment method <i>Select how move-in fees are paid; payment portal or money order/ cashier's check.</i>	<input type="checkbox"/>
Your community's move-in costs <i>Add line items for each move-in cost i.e. pet fee, cleaning fee, security deposit etc. Once saved this will act as a template and can be personalized for each resident.</i>	<input type="checkbox"/>
Additional options to give future residents more context:	
Directions for your resident <i>Give additional instructions or context related to move-in costs.</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to acknowledge they have reviewed their move-in costs.</i>	<input type="checkbox"/>

Renters Insurance

Select requirements for renters insurance in your community. Specify liability requirements (if any) and set whether proof of liability is required for your community. [Learn more.](#)

To turn this step on you need:	Live?
Preferred provider <i>Add your preferred provider to let future residents know where to get renters insurance.</i>	<input type="checkbox"/>
Preferred Provider Link <i>You may add a link to the unique landing page your preferred provider gives you.</i>	
Directions for your resident <i>Give additional instructions or context to future residents such as insurance minimum requirements.</i>	<input type="checkbox"/>
Additional options to give future residents more context:	
Make step required <i>Toggle on to require future residents to submit proof of insurance.</i>	<input type="checkbox"/>

Review important documents

Upload important documents for future residents to review i.e. community guidelines, policies or addendums. [Learn more.](#)

To turn this step on you need:	Live?
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<p>Upload important documents</p> <p>Upload up to 5 multi-page documents in PDF, jpeg, jpg, doc, docx, or png format under 5MB. Fill in the document name, a description, and choose a category for each document uploaded.</p>	<input type="checkbox"/>
<p>Additional options to give future residents more context:</p>	
<p>Make step required</p> <p><i>Setting this task as required will prompt residents to acknowledge they reviewed the documents.</i></p>	<input type="checkbox"/>

Proof of water service

Indicate your water service provider and if proof of service is required. Use the directions field to also share a meter number if needed. [Learn more.](#)

<p>To turn this step on you need:</p>	<p>Live?</p>
<p>Preferred providers</p> <p><i>Search for your preferred provider(s) and select up to three.</i></p>	<input type="checkbox"/>
<p>Additional options to give future residents more context:</p>	
<p>Directions for residents</p> <p><i>Give additional instructions or context to future residents</i></p>	<input type="checkbox"/>

<p>Make step required <i>Toggle on to make it required for future residents to submit proof of water service.</i></p>	<input type="checkbox"/>
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Proof of gas service

Indicate your gas service provider and if proof of service is required. [Learn more.](#)

To turn this step on you need:	Live?
<p>Preferred providers Search for your preferred provider(s) and select up to three.</p>	<input type="checkbox"/>
<p>Additional options to give future residents more context:</p>	
<p>Directions for residents <i>Give additional instructions or context to future residents</i></p>	<input type="checkbox"/>
<p>Make step required <i>Toggle on to make it required for future residents to submit proof of gas service.</i></p>	<input type="checkbox"/>

Proof of electric service

Indicate your electric service provider and if proof of service is required. [Learn more.](#)

To turn this step on you need:	Live?

Preferred providers Search for your preferred provider(s) and select up to three.	<input type="checkbox"/>
Additional options to give future residents more context:	
Directions for residents <i>Give additional instructions or context to future residents</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to submit proof of electric service.</i>	<input type="checkbox"/>

TV & internet

Set your preferred providers for TV and Internet in your community. Add detailed instructions as needed. [Learn more.](#)

To turn this step on you need:	Live?
Preferred providers Search for your preferred provider(s) and select up to ten.	<input type="checkbox"/>

Pet registration

Select requirements for pet registrations in your community. Residents will be prompted to provide vaccination records and breed information like their pets' age and weight. [Learn more.](#)

To turn this step on you need:	Live?
Set the permitted number of pets <i>Set the maximum number of pets future residents are allowed to have.</i>	<input type="checkbox"/>
Additional options to give future residents more context:	
Directions for residents <i>Give additional instructions or context to future residents i.e please review our community's pet policies.</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to register their pet(s).</i>	<input type="checkbox"/>

Reserve elevator use

Add your calendar link to the scheduling link box to allow residents to submit times for approval. If you do not use a scheduling link, add detailed instructions on how to schedule elevator use. [Learn more.](#)

To turn this step on you need:	Live?
Set whether informational only Toggle this on to provide instructions only (no links) on how to schedule elevator use.	<input type="checkbox"/>

Additional options to give future residents more context:	
Scheduling Link <i>Add a link to your scheduling tool or public calendar.</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to reserve elevator use.</i>	<input type="checkbox"/>

Schedule key pickup

Add your calendar link to the scheduling link box to allow residents to submit times for approval. If you do not use a scheduling link, add detailed instructions on how to schedule key pickup. [Learn more.](#)

To turn this step on you need:	Live?
Set whether informational only Toggle this on to provide instructions only (no links) to future residents.	<input type="checkbox"/>
Additional options to give future residents more context:	
Scheduling Link <i>You may add a link to your scheduling tool or public calendar.</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to reserve time for key pickup.</i>	<input type="checkbox"/>

Reserve loading dock use

Add your calendar link to the scheduling link box to allow residents to submit times for approval. If you do not use a scheduling link, add detailed instructions on who to contact to schedule loading dock use. [Learn more.](#)

To turn this step on you need:	Live?
Set whether informational only Toggle this on to just provide instructions (no links) to future residents on how to schedule loading dock use	<input type="checkbox"/>
Additional options to give future residents more context:	
Scheduling Link <i>You may add a link to your scheduling tool or public calendar.</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to reserve loading dock use.</i>	<input type="checkbox"/>

Vehicle registration

Provide information to residents on how they should register their vehicles. Add a provider link if needed. [Learn more.](#)

To turn this step on you need:	Live?
Preferred Provider Link <i>You may add a link to your vehicle or parking management company.</i>	<input type="checkbox"/>

Additional options to give future residents more context:	
Directions for residents <i>Give additional instructions or context to future residents i.e where the garage is located, credentials needed to access parking garage etc.</i>	<input type="checkbox"/>
Make step required <i>Toggle on to make it required for future residents to register their vehicle</i>	<input type="checkbox"/>

Package & deliveries notification

Add a link to allow residents to sign up for package & delivery services. If you do not have a link, add detailed instructions on where residents can find their packages. [Learn more.](#)

To turn this step on you need:	Live?
Set whether informational only <i>Toggle on to provide instructions only (no links) to future residents</i>	<input type="checkbox"/>
Additional options to give future residents more context:	
Preferred Provider Link <i>Add a link to an app like Parcel, Fetch, or other used by your community. Or, link to the resident portal where future residents can sign up for package notifications</i>	<input type="checkbox"/>

<p>Make step required <i>Toggle on to require future residents to set up package notifications</i></p>	<input type="checkbox"/>
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Resident-Link™

Add a link to your provider to report rent payments that help future residents build credit. [Learn more.](#)

To turn this step on you need:	Live?
<p>Preferred Provider Link <i>Add a link to the unique landing page your preferred provider gives you.</i></p>	<input type="checkbox"/>
Additional options to give future residents more context:	
<p>Directions for residents <i>Give additional instructions or context to future residents</i></p>	<input type="checkbox"/>

Security deposit alternative

Add a link to your security deposit alternative. Add detailed instructions as needed. [Learn more.](#)

<p>Preferred provider <i>Add your preferred provider for security deposit alternative</i></p>	<input type="checkbox"/>
<p>Preferred Provider Link <i>Add a link to your preferred provider.</i></p>	<input type="checkbox"/>

Additional options to give future residents more context:	
Directions for your resident <i>Give additional instructions or context to future residents.</i>	<input type="checkbox"/>

Download community app

Direct users to your community's app by adding a link below. Add detailed instructions as needed. [Learn more.](#)

To turn this step on you need:	Live?
Google play store link Add a link to the Google play store so android users can download your community app	<input type="checkbox"/>
Apple app store link Add a link to the Apple app store so iOS users can download your community app	<input type="checkbox"/>
OR	
Single generic link Toggle this on to provide a web-based link to your community app.	
Additional options to give future residents more context:	
Directions for your resident <i>Give additional instructions or context to future residents.</i>	<input type="checkbox"/>

Make step required

Toggle on to make it required for future residents to acknowledge they understand how to access your community's app.